

  
**TOWN OF NEW FAIRFIELD**  
**BOARD OF EDUCATION**  
**HUMAN RESOURCES DEPARTMENT**  
*3 Brush Hill Road*  
*New Fairfield, CT. 06812*  
*203-312-5662*

**APPLICATION FOR NON-CERTIFIED POSITION**

The New Fairfield Board of Education is an equal opportunity employer and does not discriminate against any employee based on race, color, religious creed, age, sexual orientation, marital status, pregnancy, national origin, ancestry, or present or past history of mental disorder, mental retardation, or physical disability. If you feel that you have been discriminated against in the consideration of your application or at any time during the application process, please contact the Human Resources Office of the New Fairfield School District.

**PLEASE PRINT CLEARLY**

<b>NAME</b> _____				
<b>LAST</b>	<b>FIRST</b>	<b>MIDDLE</b>	<b>DATE</b>	
<b>PRESENT ADDRESS</b> _____				
<b>STREET</b>	<b>CITY</b>	<b>STATE</b>	<b>ZIP</b>	
HOME TELEPHONE:(    ) _____		WORK TELEPHONE: (    ) _____		
<b>PERMANENT ADDRESS</b> _____				
<b>STREET</b>	<b>CITY</b>	<b>STATE</b>	<b>ZIP</b>	
HOME TELEPHONE:(    ) _____		WORK TELEPHONE: (    ) _____		
<b>SOCIAL SECURITY NUMBER</b> _____				
<b>POSITION DESIRED</b> _____				
<b>SECOND CHOICE</b> _____				

<b>FOR OFFICE USE ONLY</b>	
Interviewed by _____	Date: _____
For position of _____	
Date available for Employment _____	
Superintendent's Approval _____	
Date: _____	Salary _____ Assignment _____
Effective Starting Date: _____	Date State Department Notified _____
Fingerprint Check _____	Criminal Check _____

## EDUCATIONAL AND PROFESSIONAL TRAINING

				SCHOOL & LOCATION						
				<u>High School</u>	Diploma Received _ Yes _ No					
From Mo.	Yr.	To Mo.	Yr.		Degree Rec'd	Date Graduated	Field Preparation Major(s) Minor(s)		G.P.A. Major Minor	
				<u>Undergraduate</u>						
				<u>Graduate</u>						

## OTHER WORK EXPERIENCE AND MILITARY SERVICE

From Mo.	Yr.	To Mo.	Yr.	FIRM NAME & LOCATION	Type of Experience	# of Years	Reason for Leaving

## OTHER CERTIFICATION/TRAINING

From Mo.	Yr.	To Mo.	Yr.	LOCATION	Type of Experience	# of Years	Reason for Leaving

**PLEASE PRINT CLEARLY**

**1. Two periodicals you regularly read:**

**2. Hobbies/Interest:**

**3. Are you computer literate? \_\_\_\_\_ Yes\* \_\_\_\_\_ No**

**\* If yes, please describe background and experiences.**

**Have you ever been convicted of a felony or any other criminal offense, excluding traffic violations?**

**\_\_\_\_\_ Yes\* \_\_\_\_\_ No \*If yes, please explain:**

**Are criminal charges pending against you? \_\_\_\_\_ Yes \_\_\_\_\_ No**

**Public Act 94-221 calls for fingerprinting new applicants as of July 1, 1994:**

**HAVE YOU BEEN FINGERPRINTED? \_\_\_\_\_ YES \_\_\_\_\_ NO**

**DATE TAKEN: \_\_\_\_\_ LOCATION: \_\_\_\_\_**

**Custodial positions require you to lift up to 50 lbs, shovel snow from walks, and climb ladders above 5 feet. Can you perform these functions with or without reasonable accommodation?**

**\_\_\_\_\_ YES \_\_\_\_\_ NO**

**PLEASE PRINT CLEARLY**

**REFERENCES**

<b>NAME</b>	<b>POSITION</b>	<b>ADDRESS</b>	<b>TELEPHONE</b>
			( )
			( )
			( )
			( )

**PLEASE SUBMIT (3) LETTERS OF RECOMMENDATION WITH  
YOUR APPLICATION**

*I hereby understand and acknowledge that, unless otherwise defined by applicable law, any employment relationship with this organization is of an "at will" nature, which means that the Employee may resign at any time and the Employer may discharge Employee at any time with or without cause.*

*The statements made and information given in this application are, to the best of my knowledge, true, accurate, and complete. I understand they will be subject to verification by the New Fairfield School District. I understand that if I furnish any misleading or false information, the New Fairfield School District shall deny my application for employment, or if such misleading or false information is discovered after I am hired, the School District shall terminate my employment. I hereby grant permission to the New Fairfield Board of Education to arrange for fingerprinting or have my fingerprints released. I understand my fingerprints will be forwarded to the Federal Bureau of Investigation for a national criminal history records check.*

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**Return application and (3) letters of reference to:  
Human Resources Department, New Fairfield School District,  
3 Brush Hill Road, New Fairfield, CT 06812**